

Date: _____

To: _____

Address: _____

City, State, Zip: _____

Re: Change of Instructions for Automatic Payments

Dear Sir or Madam

I have recently changed banks and will need to have my automatic payment switched immediately from my old account to my new account with State Bank of Alcester. My information is below:

Billing Account Number: _____

I currently have my automatic payment coming out of the following account:

Financial Institution: _____

Account Number: _____

Bank Routing Number: _____

I would like this redirected to my new State Bank of Alcester account as soon as possible:

Type of account (checking or savings): _____

Account Number: _____

Bank Routing Number: 091403292

If you need any additional information, please call me at: _____

Thank you.

Sincerely

Signature

Name: _____

Address: _____

City, State, Zip: _____

Enclosed: Voided check/deposit slip from my new State Bank of Alcester account